



CONDITIONS ATTACHED TO A LICENCE TO ERECT A STRUCTURE ON THE HIGHWAY

Control of Structures upon the Highway

HIGHWAYS MANAGEMENT

When an application is made to the Council of the London Borough of Hillingdon, to erect and retain upon or over the highway, a structure as specified on an official application form, the following conditions shall apply to any such Licence issued by the Council.

The Licence Holder shall:

a) Design of Structure

ensure that the design of the structure is adequate for the purpose intended and for the period required. It must comply with all the relevant regulations and appropriate British Standards Codes of Practice. It shall be maintained in a safe condition for the period that it is in position and during the period of erection and when it is dismantled, adjusted, or altered.

b) Demolition Work

where a structure is erected in connection with the demolition of premises, and there is a period in excess of FOURTEEN days between demolition and the start of rebuilding work, the structure shall be set back to the highway boundary for the duration of the waiting period.

c) Indemnity Clause

assume liability in respect of the structure, and indemnify and keep indemnified the Council against any claim for injury, or damage to any person or property caused by or arising from the presence of the structure. This shall be under the terms of the Indemnity Clause included in the application form.

d) Deposit

deposit with the Council a sum to cover the reinstatement of any damage caused to the highway due to the presence of the structure. The formula for assessing the deposit is included on the application form.

e) Lighting

ensure that the structure is adequately illuminated at all times between sunset and sunrise. This lighting is to be provided by amber coloured bulkhead type electric lamps. In the

event of a mains electricity supply not being available, battery powered amber lamps will be affixed to the structure. All lamps will be positioned 2.13 metres above the level of the highway at each corner and intermediately at 4.0 metre centres.

f) Vehicle Protection

ensure that when the clearance between the structure and the carriageway is reduced to less than 0.45 metres, or where the walkway extends into the carriageway, the base of the structure or walkway shall be protected by bulk timbers of 300mm square section. These will be painted alternately red and white in 300mm wide stripes. Amber bulkhead lights will be provided along the top of the timbers as the same spacing as in (e) above.

g) Temporary Pedestrian Access

ensure that when the footway is reduced in width by the structure to less than 0.9 metres, a temporary walkway is to be formed, if necessary in the carriageway. This will be not less than 1.0 metre in width and must be so placed that there is clear pedestrian access around the structure at all times. Where required, approach ramps, with appropriate slopes will be constructed to provide ease of access for perambulators, pushchairs and pedestrian controlled vehicles. In all cases handrails will be provided to ensure that where the walkway passes through the structure, it shall be not less than 1.0 metre wide and that the headroom is at least 2.45 metres above foot level. The walkway will be boarded and protected from the working areas and adequate lighting will be provided.

h) Machinery

ensure that all machinery used in connection with the structure is enclosed within, or behind it and not operated upon the highway.

i) Signs

comply with any reasonable directions given verbally or in writing by an authorised officer of the Council, in regard to the erection and maintenance of warning or traffic signs in connection with the structure.

j) Painting of Structure

ensure that all parts of the structure up to a height of 2.30 metres are painted in white gloss paint. As an alternative, the tubing may be covered in reflective red and white striped plastic tubing.

k) Display of Notice

ensure that the notice supplied by the Council, giving details of the Licence, is displayed in a convenient place on the structure, in such a way as it may be easily read by any interested party.

l) Statutory Authorities

ensure that there is no interference with the apparatus or works of any statutory authority or company, without their permission being first obtained.

m) Advertisements

ensure that no advertisement, poster, or other display etc. other than the panel giving details of the Licensee, contractor, or the notice as in (L) above, are affixed or attached in any way or by any method to the structure.

n) Cancellation

ensure compliance with all relevant Conditions. Any failure in compliance by the licensee may result in the cancellation of the Licence and removal of the structure.

o) Removal of Structure

ensure that the structure is removed on or before the expiry of the Licence.

p) Extension to Licence

ensure that any application for an extension of the Licence period, shall be made in sufficient time to allow the new documentation to be issued before the expiry of the licence..

If the licence is required for longer than one month – a monthly fee will be charged. (Please see the website for the latest list of fees).

q) Reinstatements

ensure that upon completion of the work, adequate notice is given in writing to the Council. An inspection will then be made of the location so that any necessary repairs to the highway may be carried out.

r) Public Safety

ensure the structure is erected and removed as to comply with all health and safety regulations, paying particular attention to the safety of the public and to preventing hazard and obstruction.

s) Graffiti and Unauthorised Advertisements

ensure the structure is free from Graffiti or unauthorised Advertisements. Failure to comply with this requirement will result in the Licensee being responsible for all reasonable costs incurred by the Authority to remove all such Graffiti or Advertisements.