

Application for a minor variation to a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

Punch Taverns Limited

(Insert name(s) of applicant)

being the premises licence holder(s)/club holding a club premises certificate, apply to vary a premises licence under section 41A/club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 – Premises details

Postal address of premises (or, if none, ordnance survey map reference, or description) Vine Inn 121 Hillingdon Hill	
Post town Uxbridge	Postcode UB10 0JQ

Telephone number at premises (if any)

n/a

Premises licence number/club premises certificate number

LBHIL 218/05

Brief description of premises (Please see Guidance Note 2) Public House

Part 2 – Applicant Details

I am/we are the premises licence holder/club premises certificate holder. (Please delete as appropriate)

Contact phone number in working hours (if any)

03330 061999

Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS Jubilee House, Second Avenue	
Post town Burton Upon Trent	Postcode DE14 2WF
Please provide email address if you would prefer us to contact you by email (optional) PunchLicensing@TLT.com	

Part 3 – Proposed variation(s)

Please tick

Do you want the proposed variation to have effect as soon as possible? Yes No

DDMMYYYY

If not, from what date do you want the variation to take effect?

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?
(Please see Guidance Note 3) Yes No

Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):

<p>Details of proposed variation(s) (Please see Guidance Note 4)</p> <p>This is an application to remove all existing conditions from the premises licence and add the following conditions to the operating schedule;</p> <ol style="list-style-type: none">1. Locations of fire safety and other safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.2. Any detail shown on the plan that is not required by the licensing plans regulations is indicative only and subject to change at any time.3. A book with a record of all refusals of the sale of alcohol with staff name & signature, available for inspection at all times.4. Incident book to be kept at the premises and made available to record:<ol style="list-style-type: none">a. all crimes reportedb. lost propertyc. ejections of customersd. complaints receivede. incidences of disorderf. seizure of drugs/weaponsg. faults in CCTVh. refusals of salei. visits from any authority/emergency service. <p>(continued)</p>
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Details of proposed variation(s) (Continued)

5. All staff to be trained on matters concerning the Licensing Act, dealing with ;
 - a. incidents
 - b. sale of alcohol
 - c. crime scene preservation
 - d. preventing drunkenness
 - e. welfare and vulnerability engagement
 - f. WAVE and Ask Angela (or similar) schemes.
6. In an event that a serious assault or incident is committed, management must immediately ensure that: police are called without delay, crime scene is preserved, measures to ensure safety are taken.
7. Staff will carry out regular checks of the external area to include removal of empty glasses
8. The provision of door supervisors will be risk assessed and this written risk assessment will be kept on site and made available to police or council upon request.
9. Where door supervisors are employed the following condiotns will apply
 - a. Door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, shall be used to vet customers and maintain public order. The vetting process must include implementation of the premises' proof of age policy.
 - b. The premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a bound register kept for that purpose:
 - c. Full Name
 - d. SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation)
 - e. The time they began their duty
 - f. The time they completed their duty.
 - g. This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request
10. On days that door supervisors are employed plastic/polycarbonate drinking vessels only shall be permitted outside.
11. The DPS, a personal license holder, or trained member of staff nominated in writing by the DPS shall be on duty at all times.
12. The DPS/management shall be an active member of the local pubwatch (or similar)

- scheme and attend regular meetings.
13. The premises shall install and maintain a comprehensive CCTV system covering interior/exterior (including a monitor behind the bar servery) in line with Metropolitan Police Standards.
 14. Any CCTV breakdown or failure will be notified to the police and remedied as soon as practicable.
 15. Challenge 25 will be in force where any person looking under age of 25 must prove their age, with signs to affect this to be displayed.
 16. Signage stating 'no proof of age no sale' shall be displayed at point of sale.
 17. There shall be no admittance or re-admittance to the pub after 23:00 on any day, aside from temporarily leaving to smoke.
 18. Staff shall undertake internal and external patrols to check for noise pollution when entertainment is being offered.
 19. Patrons permitted to leave the premises to smoke shall be restricted to a designated area.
 20. Patrons not allowed to congregate in the car park or in Vine Lane.
 21. There shall be a dispersal policy to limit noise and nuisance to local resident which will include;
 - a. one entry and one exit door system implemented during peak periods
 - b. main door as exit
 - c. the side door onto Vine Lane shall remain closed but not locked from 23:00 each day.
 22. The dispersal policy will be disseminated to staff as required to ensure that it is properly implemented.
 23. A copy kept at the premises for inspection by licensing or other responsible authority officers on request.
 24. No amplified noise/music or speakers permitted in the external area of the premises.
 25. A zero tolerance towards drugs shall be in force.
 26. Any detection or seizure of illegal drugs, substances or associated paraphernalia to be seized and retained in a safe secure place.
 27. Such seizures or detections should be reported to police expeditiously and if practicable immediately.
 28. Staff shall undertake internal and external walkarounds to check for noise pollution when entertainment is being offered.
 29. Notices shall be displayed asking customers to leave quietly.
 30. Entertainment offered when children are on the premises shall be suitable for young persons.

All currently permitted hours and activities are to remain unchanged by this application.

Part 4 – Operating Schedule

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary were successful.

Provision of regulated entertainment (please read guidance note 5)

Please tick all that apply

- a. plays
- b. films
- c. indoor sporting events
- d. boxing or wrestling entertainment
- e. live music
- f. recorded music
- g. performances of dance
- h. anything of a similar description to that falling within (e), (f) or (g)

Provision of late night refreshment

Supply of alcohol

(Note that this can only relate to reducing licensed hours, or moving them without any overall increase between 7am and 11pm)

Please tick to indicate you have enclosed the following:

I have enclosed the premises licence/club premises certificate

I have enclosed the relevant part of the premises licence/
club premises certificate

I have included a copy of the plan
(this is necessary if the proposed variation will affect the layout)

If you have not ticked one of the previous three boxes, please explain why in the box below.

<p>Reasons why you have not enclosed the premises licence/club premises certificate or relevant parts.</p> <p>The original premises licence is awaiting issue from the local authority following a recent application to transfer the premises licence holder.</p> <p>No plan is enclosed as the layout of the premises is to remain unchanged.</p>
<p>Any further information to support your application. (See Guidance Note 6)</p> <p>The condition put forward in this application have been agreed with officers of the Metropolitan Police and Licensing Authority ahead of the formal application being lodged.</p>

CHECKLIST:

Please tick to indicate agreement

- I have made or enclose payment of the fee.
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing authority.
- I have enclosed the premises licence/club premises certificate or relevant part of it or provided an explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

I understand that I must now advertise my application for a continuous period beginning on the first working day after the day on which the application was given to the relevant licensing authority and ending at the expiry of the ninth consecutive working day after that day.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures and Contact Details

(See Guidance Note 7)

Premises Licence: Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (see Guidance Note 8). If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature	Ewen Macgregor for TLT Solicitors
Date	7 th November 2024
Capacity	Solicitor for Applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (See Guidance Note 9). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Where the premises are a club

I (insert full name) make this application on behalf of the club and have authority to bind the club.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 10) Ewen Macgregor TLT LLP One Redcliff Street	
Post town Bristol	Postcode BS1 6TP
Telephone number (if any) +44 (0)333 006 1251	If you would prefer us to correspond with you by email your email address (optional) Ewen.Macgregor@TLT.com