## **SEND Service**

The SEND Service process Education and Health Care Needs Assessments (EHCNA) and coordinate the assessment where agreed. The service also maintains Education and Health Care Plans and completes Annual Reviews.

Some parents cannot access paperwork/meetings due to language barriers/or literacy difficulties, not only in English but in their home language too.

Rather than just sending translated documents that the parent cannot access, the service arranges meetings with a translator so they can go through the paperwork, explain the process to the parent or care giver, allowing them to better understand and therefore make informed decisions regarding their child's education.

This process has resulted in parents understanding what their child's Education and Health Care Plan means, they can contribute to this and understand the options and rights available to them.