

Hillingdon Housing Service

Vacation form

Tenant at:

I confirm that I will give up my tenancy and leave the property by:
Monday

1) I understand that I must clear all my belongings from the property, including lofts, garages, sheds and gardens leaving them clean and tidy. Failure to do so will mean that I will be invoiced for clearing and cleaning.

2) London Borough of Hillingdon has permission to dispose of any belongings left in the property.

*** Delete as applicable**

3) I have been advised that I may claim for compensation under the Land Compensation Act 1973

4) * I am aware that I am able to return to my home when the work is finished.

5) * I do not want to return after works are complete.
* I am moving on a temporary basis and will return when the work is finished.

6) * I will also be giving up my garage aton the same date and understand that all items need to be removed.
* I want to continue to rent my current garage when I move to my new address.

7) * There is a lockable storage area/shed at the property. The location and number if applicable is:.....

Please note if you fail to return any door entry keys a recharge will be made

Signed:	
Tenant:	Date:
Tenant:	Date:
(Both tenants must sign if it is a joint tenancy)	

Forwarding Address:

For office use only

Void reason:

Tenancy end date:

Keys received by (officer signature):

Date keys returned:

No of keys received:

